



2024 EDUCATION GRANT PROGRAM: Guidelines and Instructions

Southborough Community Fund (SCF), a fund of the Community Foundation for MetroWest, was established in 2014 by local residents with the goal of promoting a spirit of philanthropic giving to help enhance the quality of life for all Southborough residents. In 2020, SCF united with the Southborough Education Foundation to broaden resources and expand its reach of supporting initiatives and addressing issues in the community. SCF aims to support and continue the Southborough Education Foundation's mission of fostering educational excellence by providing funding for innovative programs that enhance the educational experience of students in Southborough Public Schools.

The SCF Education Grant Program provides one-time grants to enhance the core and supplemental parts of the Southborough Public Schools' curricula, integrate new educational paradigms, and create richer learning experiences for Southborough students. SCF is now accepting applications to enhance learning through the lifespan. The goal of the grant program is to fund educational projects that are innovative, relevant, creative, effective, and inspiring. Grant funds are not intended to replace or relieve the existing responsibility for public funding of school or community programs, nor are they intended to substitute for regular budget growth and maintenance.

GRANT PROCESS:

1. Applications open on Monday, January 8 at 9:00am via [web form](#).
2. Full applications are due by Friday, February 9th at 5:00pm.
3. The SCF Grant Committee will review all applications and may reach out with additional questions.
4. SCF will notify all applicants of grant decisions by the end of May and checks will follow.

ELIGIBILITY & FIT:

SCF will ONLY consider proposals that meet the following criteria:

- are self-sustaining after the initial investment, if applicable
- support the goals of the Southborough Public Schools and/or the Northborough/Southborough Regional High School and/or the town of Southborough students or programs supporting lifelong learning
- will transform, encourage or support learning in specific and measurable ways
- are new to the teachers and students/learners involved



SCF will give priority to grant proposals that meet some or all of the following criteria:

- show creativity and innovation
- are broad in reach with a measurable impact (i.e., will impact a significant number of students/teachers/community members over an extended time)
- are pilot efforts that can be adopted later by a wider audience to impact additional students across the school or town, if appropriate
- enhance collaboration among classes, grades, schools, curricular teams, and/or community initiatives

SCF will NOT support:

- salaried positions or substitute teacher stipends
- programs/equipment not supported by the District or town programs
- field trips
- funding beyond initial Grant Award (i.e. programs need ongoing support)
- programs, equipment, or services cut from the school budget
- retroactive compensation

HOW TO APPLY:

Beginning January 8th at 9:00am, interested applicants may apply through an online form. Please complete and submit this form by Friday, February 9th at 5:00pm.

[Click Here for the Grant Application](#)

If you have any questions regarding eligibility/fit or the process itself, please reach out to us at grants@communityfoundationmw.org.

Thank you for your continued support of Southborough's students.