



2023 EDUCATION GRANT PROGRAM: Guidelines and Instructions

Southborough Community Fund (SCF) was established in 2014 by local residents to promote a spirit of philanthropic giving to help enhance the quality of life for all Southborough residents. In 2020, SCF united with the Southborough Education Foundation to broaden resources and expand its reach of supporting initiatives and addressing issues in the community. SCF aims to support and continue the Southborough Education Foundation's mission of fostering educational excellence by providing funding for innovative programs and enhancing the educational experience of Southborough Public School students.

The SCF Education Grant Program provides one-time grants to enhance the core and supplemental parts of the Southborough Public Schools' curricula, integrate new educational paradigms, and create richer learning experiences for Southborough students. The goal of the grant program is to fund educational projects that are innovative, relevant, creative, effective, and inspiring. Grant funds are not intended to replace or relieve the existing responsibility for public funding of school programs, nor are they intended to substitute for regular budget growth and maintenance.

GRANT PROCESS:

1. Applications open via [web form](#) mid-January.
2. Full applications are due by Friday, March 3rd at 5:00pm.
3. The SCF Grant Committee will review all applications and may reach out with additional questions.
4. SCF will notify all applicants of grant decisions in early May and checks will follow.

ELIGIBILITY & FIT:

SCF will ONLY consider proposals that meet the following criteria:

- are self-sustaining after the initial investment, if applicable
- support the goals of the Southborough Public Schools and/or the Northborough/Southborough Regional High School and/or the town of Southborough students
- will transform learning in specific and measurable ways
- are new to the teachers and students involved

SCF will give priority to grant proposals that meet some or all of the following criteria:

- show creativity and innovation
- are broad in reach with a measurable impact (i.e., will impact a significant number of students/teachers/community members over an extended time)
- are pilot efforts that can be adopted later by a wider audience to impact additional students across the school or town, if appropriate
- enhance collaboration among classes, grades, schools, curricular teams, and/or community initiatives

SCF will NOT support:

- salaried positions or substitute teacher stipends
- programs/equipment not supported by the District
- field trips
- funding beyond the initial Grant Award (i.e., programs need ongoing support)
- programs, equipment, or services cut from the school budget
- retroactive compensation

HOW TO APPLY:

Beginning January 9th at 9:00am, interested applicants may apply through an online form. Please complete and submit this form by Friday, March 5 at 5:00pm.

If you have any questions, please reach out to us at grants@foundationformetrowest.org.

Thank you for your continued support of Southborough's students.